Admission Process

1. **Registration**

All students should get registered for the current academic year.

1. **Placements**

The placement process for the different grades shall follow the process described below.

**Elementary Level**

Kindergarten

1st Grade Ages – 5,6,7 & up

2nd Grade

**Middle Level**

3rd Grade

4th Grade Ages – 8,9,10 & up

5th Grade

**Higher Level**

6th Grade

7th Grade Ages – 11 to 16 & up

8th Grade

1. There will be 3(three) entry levels based on the ages and level of knowledge the student has.

1. Elementary level – For the new students, age 5,6,7 years & above, and are in KG, 1st or 2nd grade in public/home school in this current academic year.
2. Middle level – For the new students age 8,9,10 years & up, and are in 3rd 4th or 5th grade in public/home school in this current academic year.
3. Higher level – For the new students age 11 to 16 & up.
4. Special Grade
5. All the new students shall be evaluated.
6. Based on the evaluation, students either get retained in the special class or get placed in the starting grade of the middle (3rd Grade) or higher level (6th Grade).
7. Students in the special grade shall continue in the same grade until they reached the level to be placed in the middle or higher level.

4. Promotions to Middle level shall be based on the student`s knowledge and hid/her age.